



*Working in partnership to prevent, and support recovery from
the harmful use of alcohol and drugs.*

ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP

ADP Committee MEETING

Monday 28th August

J03, 05, 07, Mid Argyll Hospital, Lochgilphead

10:30am

PRESENT:

John Owens	A&B ADP Independent Chair
Craig McNally	ADP Coordinator
Elaine Garman	Public Health Specialist
Anne Ndlozi	ADP Information, Research and Performance officers
Lesley McKay	ABAT Team Leader
Nicola McGillvary	Co-Chair of the Third Sector Forum
Andy McLure	Scottish Fire and Rescue Service
Colin Ferguson	Co-Chair, Mid Argyll Forum
Brian Reid	Locality Manager - Children and Families (MAKI)
Isobel Strong	Co-Chair, Bute Forum
Nikki Gillespie	Local Area Manager, Mental Health

On VC:

Ron Senior	Manager ADDACTION
David Greenwell	Chair, Helensburgh Forum
Nona Ruesgen	Co-Chair of the Third Sector Forum
Marlene Baillie	Area Commander, MAKI, Police Scotland
George Morrison	NHS Finance Manager, Argyll and Bute
Petra Pearce	Co-Chair, Islay

APOLOGIES:

Wendy Brownlie	Education, Argyll and Bute Council
Liz Strang	Children and Families, Argyll and Bute Council
Elaine Robertson	Co-Chair OLI Forum
Beverly Ison	Co-Chair OLI Forum

IN ATTENDANCE:

Cara Munro	PA, Public Health
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Item	Subject	Action
1.	<p><u>Welcome</u></p> <p>John Owens (JO) the chair of Argyll and Bute Alcohol and Drug Partnership welcomed all partners to the meeting and apologies were noted as above.</p>	
2.	<p><u>Previous Minutes/Matters Arising</u></p> <p>On page two of previous minute, under Finance Report, it is noted the figure relating to the 17/18 Budget should read £1,148,200.</p>	
3.	<p><u>Finance Report</u></p> <p>Lesley Baxter has now left and this position has yet to be filled. George Morrison and Morven Moir will be point of contact for ADP at present.</p> <p>There is £20,000 allocated for engagement of Service Users. GM asked if there was a plan in place for the use of this money. CMN explained this is an involvement strategy for not only service users but others who are impacted by alcohol and drugs and the use of this money is currently under discussion within a group but final decisions are not in place as yet.</p> <p>ABAT SLA expires 31/3/2018 ADD ACTION expires 31/12/2017</p> <p>ADD ACTION SLA cannot be extended when there is the option of the extension built in to the contract. The evaluation process is currently underway, if that is concluded to agreed level of satisfaction a 1 year extension will be offered beginning 1/1/2018, at the end of this extension the option of extending to 31/3/19 could then be offered to bring all contracted services in line with the fiscal year.</p> <p>ABI's</p> <p>£35,000 budget used to support payment to GP's thereafter picked up by other services, Primary Care Management Team has been in discussions with Craig regarding this.</p> <p>A&B Council are in the process of redesigning training so it can go out online to Council staff. CMN advised the scratch cards have been distributed and once new PH Senior Health Improvement Officer is in place they will pick this up supported by Craig.</p>	

	<p>Children and Young People Services £68,812.50 is allocated to Education department for delivery of in school support services, there now needs to be a decision on how best to utilise the rest of this £95,000 (£26,187.50) There is a Strategic Day on the 12th September where this will be looked at.</p> <p>The Lloyds TSB PDI bid is not proceeding at this stage.</p>	
4.	<p><u>Performance Report</u></p> <p>AN presented the report to the group. The drug target was met however the alcohol target was not, resulting in the overall target for Quarter one not being met. Number of Naloxone first issue kits has risen. Promotion is ongoing for accurate information gathering for needle returns.</p>	
5.	<p><u>Coordinators Reports</u></p> <p><u>Annual Report</u> There was a discussion around the draft ADP Annual report and what progress was being made within the different ministerial priorities. This report is adopted by the group and will go to the CPP in October, the IJB in November and JO will have it added to the COG Agenda.</p> <p><u>Quality Principles – Self Evaluation Exercise</u> There was a discussion around the Highland Quality Approach paragraph and it was decided to leave this in. ABAT and ADDACTION will be asked again this year to participate in the Self Evaluation. Organisations who took part last year have received a copy of the report and this will highlight where developments are needed.</p> <p><u>DAISy</u> Organisations who wish to participate must take part in the Self Evaluation process. As far as Craig is aware no other area in Scotland is offering non commissioned organisations the chance to buy in to DAISY. There is no obligation for non commissioned organisations to sign up to DAISy. Page 2 of this document, item 6 in the timeline is to be amended for files to be randomised and then consent gained. Nona feels key pieces of information are missing from this, John will contact Nona to have a conversation about what this information is. Nona also suggested there is a need to identify what the costs of signing up to this will be and who will meet these costs, what will be the benefits of this.</p>	<p>CMN</p> <p>JO</p>

	<p>An executive decision is needed today on the timeline of this and then individuals can go back to their own boards to discuss whether or not they want to be part of DAISy. DAISy launches on 18th April 2018 and JO asked for agreement from the group on the timeline proposed in this document. The majority of the group were in agreement. Nona, Nikki MacG, Colin & Isobel will take this item back to their organisation boards to confirm if they wish to take part in DAISy.</p> <p><u>Involvement Strategy</u></p> <p>The first meeting has been held and the second is on September 6th via VC with rooms booked in Helensburgh and Lorn Room 2, A&B.</p> <p><u>Interim evaluation requests for ADP funding</u></p> <p>Updates are now being sought from those services who received funding in December/January.</p>	
6.	<p><u>Lead Professional Reports</u></p> <p><u>Clinical and Care Governance Issues</u></p> <p>Drug Related Death Statistics were published on August 15th; Deaths in NHS Highland fell by 6 with Argyll and Bute falling by 1. The Scottish Government have announced that the Scottish drug strategy Road to Recovery will be revised.</p> <p>NMG suggested that the ADP needs to look at how the DRD group feeds back to those on the ground and how service managers to be able to feed in to this.</p> <p><u>Referral Pathways and Service Protocols</u></p> <p>Ongoing ROSC pilot in Helensburgh and Oban, standing Pathways being used.</p> <p><u>Practitioners Forum</u></p> <p>Discussed at Pilot day in Oban, what is this going to look like, how will this be done? LM suggested a meeting twice a year, JO said possibly an annual conference with practitioners might be enough.</p>	DRD Group
7.	<p><u>Locality Chairs Report</u></p> <p><u>Bute</u></p>	

The AGM was held and Isobel remains Co-chair. Other tasks still have to be allocated to others round the table.
Butefest was 29th -31st of July, the forum funded t-shirts for Butefest, they also had a stall at this event for 2 days as well as a 'Chill Out Zone' which was aimed at younger people and proved popular.

Cowal

2 meetings have been held and the group is trying to gain momentum and looking to expand membership as the numbers are still quite small. Currently they are not in a position to appoint officers resulting in no treasurer, secretary or joint chair.

Helensburgh

Due to a date clash this meeting is postponed until September 15th

Mid Argyll

Steve Hunter & Colin remaining co-chairs.
Next meeting due in two weeks.

Islay

Meeting was held on 27th June, driver's academy hasn't progressed due to Police shift pattern meaning contact with same officer is proving difficult. This has been handed back to police and the forum is happy to support but Police must lead on this and drive it forward.
Islay Show was held in August where the Forum partnered with Health and Wellbeing Network, rather than having a stall they dispersed bags and this proved successful.
ABI's – various services expressed interest in being signed up for training to deliver ABI's.

Kintyre

No meeting has been held, activities which were planned for the music festival were called off due to the poor weather. Approached CREW to have an input at the music festival but they were booked, happy to be involved next year. The next meeting is scheduled for September 7th.

Oban

No one available to update.
The group discussed that ROSC is their main priority at the moment. CMN has a meeting with SDF to look at next element of ROSC which is around the partnership agreement and how that will work.
There has been a very positive response to the ROSC/Partnership Pathways resource.

CMN explained he attended as many Locality Forum meetings as he could in his role in Health Improvement, this post has now been filled on a part time basis by Jennifer Dryden therefore it is not clear that Jenny will have the same capacity to attend all local Forum meetings.

	<p>Jenny Dryden, Senior Health Improvement Specialist for Alcohol and Drugs, to be invited to Chairs meeting.</p>	<p>CM</p>
<p>8.</p>	<p><u>Third Sector Report</u></p> <p>Meeting was held in Tighnabruaich and was a well attended and a very positive meeting. Third Sector Addiction Agencies Constitution will be circulated prior to the next meeting in early September to get this agreed and in place and then work from there. NMG Explained they are looking to be a proactive group, looking at service delivery A&B wide with the aim to work together to bring in money. The Forum has agreed, individually and as a Forum, they will use a ROSC approach. NR added that a couple of joint projects have already entered the planning stage. NMG added with regard to the discussion around the ROSC element it was explained there will be members whose core work is addiction work and associate members who have a smaller amount of addiction work involved. NMG feels the right people are round the table to help identify and fill gaps on the ground. There is sometimes a strong feeling of control from the ADP over this group.</p> <p>JO will have a meeting with Nikki and Nona to pull together a report to discuss the location of the Third Sector Addiction Forum ensuring the links to the ADP are still there as this must still fit in with the ADP plan, it is felt this seems to be heading to being more a Third Sector Addiction Group rather than a Forum, it would be good for Craig and Leslie to both attend.</p> <p>JO would like to see reports and papers from the Third Sector ADP Forum meetings.</p> <p>CMN explained that the ownership of the Constitution that governs the 7 forums is with the ADP. Given the implementation of the IJB there is a need to look again at the 3 constitutions.</p> <ul style="list-style-type: none"> ➤ the ADP Committee ➤ the 7 locality forums ➤ the Third Sector <p>JO stated that funding applications, needs analysis and training management and delivery should be coordinated by the ADP.</p> <p>NR stated she does not feel that the other Forums would be asked to</p>	<p>JO &CM</p>

	<p>not do any of the above</p> <p>CMN stated that he would ask the same of all Forums.</p> <ol style="list-style-type: none"> 1. Please don't undertake any actions that cut across the work of the ADP 2. Please ensure the work that you're doing fits in with, and is supported by the ADP 3. Please don't establish a process that is somehow opposed to or in contrast to the ADP. <p>The constitutions of the Forums indicate that they were working under and within the Alcohol and Drug Partnership.</p> <p>There was a discussion around the Referral Pathway, LM explained this will be looked at again once ROSC work and the Quality Principal work has been completed.</p>	
9.	<p><u>Service User Voice/Recovery Communities Report</u></p> <p><u>Cowal</u> – Cafe relaunched in February, progressing well. Good attendance, keen to be involved in research for a piece of work Figure 8 are doing. Forum is happy to fund this when application is submitted. Weekly support from ADDACTION.</p> <p><u>Helensburgh</u> – Brendan O'Hara visited on 17th August, ADDACTION have now withdrawn, make up of cafe has changed more people with MH issues rather than substance misuse concerns.</p> <p><u>Oban</u> – Operating out of new hub, recovery cafe meets on a Thursday, linked into the wider ROSC. Operating more autonomously.</p> <p><u>Lochgilphead</u> – Few times hasn't been able to run due to 3 core members being in recovery, still in its 6 month trial.</p> <p><u>Islay</u> – volunteer who is trained as a chef and keen to open a recovery cafe is currently going through the PVG process. Cafe's are linking into the Locality Forums.</p> <p><u>Figure 8</u> Working on behalf of Scottish Government to do research into effect of Minimum Unit Pricing, got the go ahead to get baseline information. CMN and JO met with Andy and Wulf Livingston as well as doing MUP they are developing work around peer research, which the ADP has commissioned, around the wider issues of drug & alcohol use, engaging with service users and people in recovery.</p> <p><u>Strategic Planning</u></p> <p>Children & Young people planning day is scheduled for September 12th. The ADP now needs to look at one for Adult services, possibly in October/November. This will allow the ADP to look at strategic planning from 2018 onwards.</p> <p>Fire and rescue are starting a transformation project which is</p>	

anticipated will bring massive changes.

Recovery walk

Last year ADP offered funding to services and localities to take people to the recovery walk. The committee agreed that this can be offered again year with money from the involvement strategy budget. This year the walk is 30th September in Dundee.

Butefest – 89 Alcohol assessments were done over the weekend, 26 were high risk and received ABI's.

GalGael has started taking people from Argyll and Bute for work to support their recovery.

Elaine Garman is retiring at the end of this month, JO would like to take this time to thank Elaine for her continued support and work over the years.

Date of the next meeting has been changed to Monday 23rd October, 1030-1530 in the Board Room, Aros.