



*Working in partnership to prevent, and support recovery from
the harmful use of alcohol and drugs.*

ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP

ADP Committee MEETING

Monday 23rd October

Board Room, Aros, Lochgilphead

10:30am

PRESENT:

John Owens	A&B ADP Independent Chair
Craig McNally	ADP Coordinator
Anne Ndlozi	ADP Information, Research and Performance officer
Lesley McKay	ABAT Team Leader
Isobel Strong	Co-Chair, Bute Forum
Elaine Robertson	Co-Chair OLI Forum
Liz Strang	Children and Families, Argyll and Bute Council
Jenny Dryden	Senior Health Improvement Specialist, Alcohol and Drugs
Liz Smart	Consultant in Public Health

On VC:

Ron Senior	Manager ADDACTION
Nona Ruesgen	Co-Chair of the Third Sector Forum
Marlene Baillie	Area Commander, MAKI, Police Scotland
George Morrison	NHS Finance Manager, Argyll and Bute
Petra Pearce	Co-Chair, Islay

APOLOGIES:

Wendy Brownlie	Education, Argyll and Bute Council
Beverly Ison	Co-Chair OLI Forum
Andy McLure	Scottish Fire and Rescue Service
Colin Ferguson	Co-Chair, Mid Argyll Forum
David Greenwell	Chair, Helensburgh Forum

IN ATTENDANCE:

Cara Munro	PA, Public Health
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Item	Subject	Action
1.	<p><u>Welcome</u></p> <p>John Owens (JO) the chair of Argyll and Bute Alcohol and Drug Partnership welcomed all partners to the meeting and apologies were noted as above.</p>	
2.	<p><u>Previous Minutes/Matters Arising</u></p> <p>Minute of the previous meeting was agreed as accurate</p>	
3.	<p><u>Finance Report</u></p> <p>GM talked through the spreadsheet provided.</p> <p>ABAT SLA expires 31/3/2018 ADDACTION expires 31/12/2017 GM asked what was in place for ADDACTION coming to an end. CMN is meeting with Jackie Connelly of A&B Council to discuss the ADDACTION one year extension. For these both to be extended the progress over the last 3 years needs to be looked at – what targets were met and if there were any that weren't met what was the reason for this, and if there are no significant failings the 1 year extension becomes standard. NR asked if the exercise of looking at performance to hit targets is from the original contract, CMN confirmed it is from the current working contract.</p> <p>Line 12, C&FYP- Services GM confirmed one payment had been made to Argyll and Bute council leaving £26,000 and asked what the plans were for this. CMN explained there were currently no plans in place for this now the Lloyds PDI bid is off the table for the time being, there needs to be a decision made for the direction of future joint funding applications. Feedback needs to be brought back from the Strategic Planning day and discuss recommendations which came out of that and formulate a plan in terms of moving forward. GM pointed out there is only 5 months left of this financial year to get this money allocated.</p> <p>Line 5, Engagement of Service users – CMN raised that this has not been committed as the Involvement Strategy has not yet been adopted, once this has happened the discussion on how this will be</p>	

	utilised will take place.	
4.	<p><u>Performance Report</u></p> <p>AN explained the regular report will not be available until the end of the month. AN then presented the DRD information which Elaine Garman requested at the last meeting, this is showing a slow slight upward trend. LM advised there was a change in the criteria which constitutes a death to be drug related in 2009, it was discussed that the trend was rising prior to this.</p> <p>LM also commented there is a need to engage with older drug users and to retain people in treatment.</p> <p>AN also presented a paper containing quarterly and annual figures relating to various offence categories, any queries or comments on this can be directed to AN via email.</p> <p>ER suggested it would be helpful if forums had locality reporting information. AN advised that the information comes from a central source and this is not broken down into localities, and that there is no localised data to obtain.</p> <p>LS advised they have done info graphics in Highland and will send this through as an example.</p> <p>There was a discussion around the possibility of pulling together a project next year to give more insight into localities, due to the work load this would create the benefit would need to be looked at and a report submitted from Localities of what information they would need would be looked at.</p>	
5.	<p><u>Coordinators Reports</u></p> <p><u>Children and Young People Strategic Planning Day</u></p> <p>Flip chart pages have been included for information for those who could not make the day.</p> <p>CMN spoke about how the day went and the discussions that took place. There were various key actions taken from the day. There were discussions around the values and the vision of the ADP, it was felt by those present there was a need to tie down the vision in order that all partners were agreed and signed up to that, be clear what the values that are trying to be met are.</p> <p>CMN spoke through the key actions that were decided upon. JO asked where do we go with the Lloyds bid? On the CYP Strategic Planning Day there was the want to pick this up again.</p> <p>NR asked if there would be a chance for Forums who weren't represented on the day to have an input to this document.</p> <p>JO suggested sending this document out to the Forum Chairs for feedback, there would have to be a timescale put in place for this for the end of November.</p>	

<p>CMN suggested an electronic format would be best given the tight timescale.</p> <p>It was highlighted that the Forum agenda's are already very full. It was agreed that the whole document would be sent out; CMN will amend the headings for clarity.</p> <p>JO stated there was a good attendance at this day and there was good representation from the Localities.</p> <p>It was agreed that opinions/ amendments on the key actions discussed should be returned by 30th November giving time.</p> <p>JO Stated what is being looked for from Localities rather than amendments is what would be the enablers/ challenges in implementing these actions in your locality?</p> <p>NR stated she felt that people need to be able to have an input to this document; she stated that communication was not in line with that expected from the Scottish Government. CMN explained they received a number of emails and verbal inputs from those who couldn't attend on the day who wanted their views noted. There was plenty of notice for partners to attend this day, JO asked if people could not attend on the day why did they not send apologies or send any input, there was a good turn out on the day and various discussions around the issues took place and these were the action's that were decided upon.</p> <p>NR left the meeting at 1135, and did not advise if she would return.</p> <p>It was decided the deadline for the feedback on the actions would be Monday 24th November, all feedback to be sent to Cara.</p> <p>What would be the challenges or the enablers around these key actions in each locality?</p> <p>CMN to distribute the document in the next two days.</p> <p>LS advised she would also send a link on Highland's refreshed strategy, as this was mentioned in discussion earlier.</p> <p>ER asked what time does the application have to be in to Lloyds for; CMN explained there wasn't a date at the minute, Lloyds are now the CORRA foundation. CMN attended an event with CORRA and will pull together information from this and send it out to the group. CMN spoke with Kelly McFadyen, and requested to meet with her regarding what happened in A&B as there is a need for learning from that, there is a risk that failure of process within the ADP could taint any future bid.</p> <p>Petra advised they had LPG next week and this would be added to the Agenda. PP advised they had the Islay and Jura Children's first group and asked if this should be added to that Agenda, it was agreed it should be added.</p> <p><u>QP Self Evaluation</u></p>	<p>ALL</p> <p>CMN</p>
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The self evaluation is well underway, slightly behind the timescale agreed at last meeting.
ABAT and ADDACTION are both undertaking Adult Services Self Evaluation. Staff and service user consultation has begun.

DAISy

Meeting this Thursday in Glasgow, no change to implementation date, training has moved forward for recovery outcomes

ROSC OLI & H&L

Progressing very well, CMN amended this so there are now 10 colours. The process of looking at partnership element has started in Oban.

Contract Compliance

CPP

CPP have approached the ADP and Community Justice League, Mary Holt, to present a report at the meeting on the 15th December, 45 minutes have been allocated. CMN and MH have begun discussions about who they would like to attend; LM and Scottish Prison Service have both been mentioned.

There is going to be a change in terms of management structure within Criminal Justice, appointment for an interim post for a service manager will be announced in due course.

Also been asked to write a paper for the IJB.

Training

Craig distributed a draft training programme it is still very much a draft as this has not been agreed with SDF.

CMN talked through the draft training programme.

IS asked about the consecutive days and would accommodation be offered, CMN suggested either ADP could try and fund from training budget but this is very limited or individuals could make applications to their forums to fund this.

JD suggested recovery cafe's would like to attend some of these, CMN said yes to those that are appropriate, some may not be appropriate to those who are still in the position of service user.

CMN explained the cost of SDF training has been reduced, a number of these training days are core funded by the Scottish Government.

RS explained there has been a small amount of training with recovery cafe's but are still looking to do more.

ADP Strategic Planning Day

	<p>Looking to do one for Adults, now looking at the end of January. It was decided this should be at the 3 Villages in Arrochar at the end of January/ beginning of February 2018.</p>	
6.	<p><u>Lead Professional Reports</u></p> <p>No written report this month.</p> <p>No specific items to report back on, the ABAT is involved heavily in the Involvement Strategy which is ongoing with the Self Evaluation, LM and RS will need to get involved with partnership element of ROSC.</p> <p>LM spoke to Alex Honeyman and set up training between ABAT and C&F Social workers, Health Visitors and Midwives looking specifically about what ABAT do and how it ties into child protection procedures, how drug testing and breathalysing ties in.</p>	
7.	<p><u>Locality Chairs Report</u></p> <p><u>Cowal</u></p> <p>Meeting this Friday, expecting a reasonable attendance. Constitution and CYP Planning day will both be on Agenda.</p> <p><u>Bute</u></p> <p>No meeting has taken place due to holidays, now holidays are over IS will arrange a meeting</p> <p><u>Islay</u></p> <p>Meeting on Monday Constitution and CYP Planning and Annual Report all on Agenda. Been in touch with local Police about Youth Police Volunteering. Also spoke with local music festivals about their needs.</p> <p><u>Oban</u></p> <p>AGM was held 6th October, the new treasurer is Kirsty from Youth Cafe.</p> <p>Short film has been very well received, Aberdeen ADP approached the Forum to use this. This will be re- launched on Alcohol Awareness Week it will be on the radio and the Forum is looking into adding it to the intranet. Draft Partnership agreement chart was sent to partners for discussion.</p> <p>ROSC has been ongoing.</p> <p>Working with Fire and Rescue to get defibrillators in Oban.</p> <p>ADDACTION celebrated 50th anniversary over the summer.</p>	

	<p>Working with Health and Wellbeing Network to deliver a networking day.</p> <p><u>Kintyre</u></p> <p>Voted in a new Co-Chair.</p> <p><u>Mid Argyll</u></p> <p><u>Helensburgh</u></p> <p>Looking to move into a bigger venue due to increasing numbers. Going to try and tie in with the Health and Wellbeing Network once they both have a blank canvas for meeting dates, running events over Drug and Alcohol awareness week.</p>	
8.	<p><u>Third Sector Report</u></p> <p>Email received and distributed prior to meeting, JO still feels clarification is needed on where the Third Sector Forum are. LM stated Mid Argyll Forum did respond to the email re the funding transfer request as LM had advised she had passed this to the current treasurer.</p> <p>GM asked what the situation is with this. LM explained there is money ring fenced within the Mid Argyll forum as the Third Sector had no bank account, LM forwarded the request from NMG to the current treasurer of the Mid Argyll Forum and he can liaise with NMG regarding transferring the funding.</p> <p>CMN said there is a lack of clarity as to whether the third sector addiction forum is a forum of the ADP or whether they are an independent forum.</p> <p>This will be taken forward at the next executive meeting.</p> <p>CMN wanted to cover the Self Evaluation wording for the clarification of the ADP Committee, it states that organisations who do not participate in the Self Evaluation Process will not be considered by the ADP to be providing adult alcohol and drugs recovery services, this is not to say that they aren't doing it, but because of no information about quality, governance, structure or values they will not be considered by the ADP to be delivering this service. In an email NMG and NR made clear they felt this was a misuse and manipulation of CMN's position as the ADP coordinator, and they implied he was 'managing' that. There was no input, questions or</p>	

	<p>requests for participation from organisations that would be considered to be currently delivering drug and alcohol services out with our contract, including organisations who are member of the third sector addictions forum.</p> <p>CMN asked it be ratified that these services are no longer considered to be service providers by the ADP.</p> <p>IS stated she felt that is a step too far and there was a need to keep in dialogue. CMN stated that until the evaluation process is completed it is not about saying we do not work with you, there is a continued partnership and funded work ongoing, but it cannot be stated that the ADP is happy with a service when they know nothing of the governance structure, and there is no input to ratify. It was agreed by the group that it cannot be said the ADP is happy with the service when they have no idea what these services are.</p> <p>There was no report tabled for the meeting, the group look forward to further clarification of the future of the Third Sector ADP Forum.</p>	
9.	<p><u>Service User Voice/Recovery Communities Report</u></p> <p><u>Figure 8</u></p> <p>There is a meeting later in the week, once this has been re-discussed it will be reissued to the group.</p> <p><u>Strategic Planning</u></p> <p>JD will be meeting with Locality Managers to look at how the HSCP will be taking forward ABI's.</p> <p>Clear communication should be issued from the ADP to state this service is now finished, thank the GP's for their work and the service they have provided, JD will draft a letter.</p> <p>RS advised the consultation and training on Figure 8 was beginning in Helensburgh.</p> <p>LS requested the new service manager be included in the distribution lists.</p> <p><u>Date of Next Meeting</u></p> <p>Monday 18th December, 1030-1530, J03-J07 MACHICC</p>	JD