



Working in partnership to prevent, and support recovery from the harmful use of alcohol and drugs.

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP
ADP Committee Meeting**

Board Room, Aros, 14th May 2018, 1030-1300

Present

John Owens	A&B ADP Independent Chair
Craig McNally	ADP Co-ordinator
George Morrison	NHS Finance Manager, Argyll and Bute
Leslie MacKay	ABAT Lead Professional / Team Leader
Ron Senior	Manager Addaction
Steve Hunter	Co-Chair, Mid Argyll
Andy McLure	Scottish Fire and Rescue
Denise McDermot	Management Accountant

On VC:

Isobel Strong	Co-Chair Bute
Petra Pearce	Co-Chair Islay
Peter Ellerton	Co-Chair Kintyre

In attendance:

Cara Munro	PA, Public Health
Sarah Marquis	PA, ADP

Apologies:

Alex Taylor	Children and Families, Argyll and Bute
Marleen Baillie	Area Commander, MAKI, Police Scotland
Anne Ndlozi	ADP Information, Research and Performance Officer
Elaine Robertson	Co - Chair OLI
Nichola MacGillvray	Co-Chair Third Sector
Gillian Boyde	
Brian Reid	Locality Manager, MAKI
Wendy Brownlie	Education Officer
Sandra Cairney	Associate Director Public Health, Argyll and Bute

Item	Subject	Action
1. Welcome	<p>John Owens, Independent Chair welcomed everyone to the meeting, introductions were made and apologies were noted as above. The sad death of David Bell was acknowledged with John sending well wishes to his friends, family and colleagues. It was noted George Morrison was running late, finance item will be postponed for his arrival.</p>	
2. Minute of last meeting	<p>December minute agreed as accurate February minute agreed as accurate Craig advised there had been enquires as to why neither had been published on the ADP website, draft minutes are not published and as the February meeting was not quorate the December minute couldn't be agreed until today.</p>	
3. Performance Report	<p>Score card was attached prior to the meeting; please contact Anne Ndlozi direct with any queries or comments.</p> <p>Locality Profiles</p> <p>Chairs to take these to LPG's and feedback with any comments David Greenwell suggested adding numbers to the charts, Craig stated he was concerned about people being identifiable where there are low</p>	

	<p>numbers. Craig will discuss this with Anne and Anne will update the group regarding confidentiality issues etc. Isobel said she felt that private deliveries should also be taken into account for the availability of alcohol and she did not agree with this service. Craig advised that Locality Forums could pick this up in terms of lobbying and raising concerns.</p>	<p>CMN & AN</p>
	<p>10:50 George Morrison joined the meeting</p>	
<p>4. Finance</p>	<p>Budget Overview and Spend Plan George spoke through the spreadsheet issued relating to finances for 2017/2018 highlighting that the 3 highest areas of spend were for ADP administration, ABAT SLA, and Addaction Contract. It is noted that combined C&YP services would put it among the top tier. Nearly the whole budget was utilised for 2017-2018.</p> <p>11:00 Ron Senior joined the meeting</p> <p>ADP Budget Proposals For 2018/2019 there was a 1.5% SGHD funding increase and a £50,000 savings target taking the total budget for the year to £1,115,400 Craig then spoke through the proposed budget for the year line by line to discuss the changes. Craig stated that a fair percentage of the SDF training is at zero cost so with this in mind if anyone is arranging training can they do this through Craig to avoid unnecessary cost. Ron asked if there were charges around Naloxone training, Craig explained some are free and some are charged. It is the current proposal that the School Support Services will continue at</p>	

	<p>the same level and the S3 drama will be funded at £2000.</p> <p>There is to be a service evaluation for school work and youth work services and those that have been funded from past years budget's whose work are still ongoing. At the December meeting it was agreed to make this a closed tender and organisations were invited to bid for the evaluation, unfortunately there were no bids received.</p> <p>It was suggested that for funding to be issued from this year's budget it should be on the understanding that services must participate in the evaluation.</p> <p>Craig asked for agreement to increase the funding for the evaluation to £15,000 and this was agreed.</p> <p>The remaining £9000 will be ring fenced for C&YP work</p> <p>The proposed budget for 2018-2019 was agreed by the group</p>	
<p>5. Coordinators Report</p>	<p>Craig gave the group a list of various meetings he had been attending. Sandra Cairney has started as the Associate Director Public Health, Argyll and Bute and will have responsibility with the ADP regarding Governance. Jennifer Dryden, Senior Health Improvement Officer for Alcohol and Drugs is currently on maternity leave so ABI's and Hep C are now falling under the ADP remit, Craig stated this may incur minor budget changes.</p> <p>The Hep C contract is ending in October and the review is currently ongoing. There have been low numbers of ABI uptake since the local enhanced service stopped in September/ October time.</p> <p>Strategic Planning Day</p> <p>The strategic planning day had groups who worked on changing and updating the pillars of the strategic plan. The next is to look at the design</p>	

	<p>of the strategy, however this will not take place at the moment as the Scottish Government are currently reviewing the Alcohol Strategy and Road to Recovery</p> <p>There will be additional funds issued to each area but there is no confirmation yet from Scottish Government on how or when this will be.</p>	
6. Lead Professional	<p>Looking at a Practitioners Forum, possibly twice a year, possible dates of end of September and March. Lesley to update ADP on any budget implications involved.</p> <p>Work ongoing with Gillian Davies on Joint Assessment, Leslie is also meeting with Ron to strengthen relationships with ABAT and Addaction.</p> <p>Looking at residential rehab policy as this needs updated.</p>	
7. Locality Chairs	<p>Cowal</p> <p>Cowal is now the Cowal Alcohol and Drugs Partnership Forum. The bank account is now running and monies which were in holding with Bute forum have been returned.</p> <p>Funding is being issued to projects – recovery community and a new group (primarily women) who have been victims of sexual assault</p> <p>Mid Argyll</p> <p>Meetings are continuing regularly, and is supporting number initiatives thanks to local MAYDS rep Fiona Kalache and AGM is scheduled for next week (week commencing 21st May) need to re-invigorate the group is realised and invites have gone out to hopefully gain more / new support. Debra from Addaction was present; reconnect was being re-established and is going forward now in partnership.</p> <p>Helensburgh</p> <p>Bid from Welcome in for £1000 to pay their rent, agreed on the condition of them developing a business plan which shows sustainability. TSI will</p>	NMG

	<p>help them with the business plan 1st meeting alongside the Health and Wellbeing Network took place.</p> <p>Bute</p> <p>Last meeting was not quorate. In future they will ensure meetings are well forecasted and find out who the right people are to attend.</p> <p>Kintyre</p> <p>December meeting not quorate, March meeting did not go ahead due to date confusion, next meeting scheduled for June.</p> <p>Islay</p> <p>Debra Nelson from Addaction is attending this afternoons meeting, Forum is looking to make stronger links with Jura with the possibility of linking of to do a recovery cafe.</p> <p>Islay and Jura Childrens 1st group have identified their priorities as mental wellbeing and substance abuse, Petra has been in touch with Fiona Kalache and while at the meeting Petra passed on the ADP training calendar with the hopes of raising numbers to get training available How to address information which is available/ unmonitored online.</p> <p>Also looked at arranging a workshop looking at the ADP strategic plan, would be good for Craig or ADP support to attend, this would feedback to the LPG meeting.</p> <p>Oban</p> <p>No update provided RS stated that a small subgroup has been formed to look at family support</p>	
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<p>8. Third Sector</p>	<p>No report submitted</p> <p>Craig advised that they have now received funding which was being held by Mid Argyll.</p> <p>John will write out to the co-chairs to ask if the leads are able to fulfil what is asked of them and if not invite other Third Sector leads to attend, with the aim of having this resolved by the next Committee meeting.</p> <p>John will raise this formally with the Chief Officer Group</p> <p>As it stands there is no constituted Third Sector Forum within the ADP</p>	<p>JO</p> <p>JO</p>
<p>9. Involvement Strategy and Partnership Pathways</p>	<p>Involvement Strategy</p> <p>Contract is with SDF Craig met with Emma Hamilton, not yet met with lead worker. Strategy has done vast majority of building work.</p> <p>Partnership Pathways- TSI leading on this identified Samantha Stubbs as lead worker.</p> <p>Craig would like to establish a contract monitoring group and has approached Alison McCrossan (Scottish Health Council Rep, A&B) and she is happy to be involved.</p> <p>Craig would also like TSI and SDF to be involved, service user involvement, and service involvement.</p> <ul style="list-style-type: none"> • Craig • Alison McCrossan • SDF • TSI • ABAT Service user • ABAT service worker • Addaction Service User • Addaction Service Worker 	

10.	Sarah will distribute future dates for both Committee and Forum Chairs meetings	SM
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