



Working in partnership to prevent, and support recovery from the harmful use of alcohol and drugs.

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP
DELIVERY GROUP**

Tuesday 01 April 2015
Boardroom, Aros, Lochgilphead
10.30 -1.00pm

PRESENT:

Agnes Harvey	Chair of CADF
Craig McNally	Senior Health Promotion Officer (Addictions)
Carol Muir	ADP Coordinator, Argyll and Bute ADP
Cath Cakebread	ABAT Manager
Derek Carr	Financial Services Manager, Argyll and Bute CHP (VC)
Isobel Strong	Chair of BADF
Liz Kennedy	Vice chair KADF (VC)
Les Ballam	Chair HLSMG
Peter Garrett	Chair of MASMG
Jennifer Goff	Third Sector Chair

Apologies:

Alex Purdie	Fire and Rescue
Wendy Brownlee	Education
Lloyd Wells	Chair of IJSMF
John Belton	Service manager, Criminal Justice
Elaine Robertson	Chair of OLISMG
Jim Robb	Argyll and Bute Council
John Dreghorn	Project Director (Mental Health Modernisation)
Nona Ruesgen	Chair KSMG

IN ATTENDANCE:

Sarah Marquis	Admin to ADP
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Item	Subject	Action
1.	Welcome/Present Agnes Harvey (AH) began by way of introductions and welcomed the group to the meeting.	
2.	Apologies As above	
3.	Minutes Minutes were agreed as an accurate record	
4.	Matters Arising Development Day – CM updated the group that all outputs from the day have been collated by Catalyst Mediation and now received. Volunteers from the day have expressed an interest in being involved in any working/sub groups to look at the outputs and how to take the ADP forward. New Psychoactive Substances – CC has received a really good response for both the	

	<p>Morning and Afternoon sessions which are almost full with participants coming from across the area. CC would like to propose that if attendees do not attend on the day, a charge be occurred, as this is a free training session there is a concern that people may not attend on the day. PG feels that there could be an issue with this and charging people for not attending can not be legally imposed. DC does not see this being a problem, and invoices could be raised to that organisation. AH suggests taking this to the Resource Group for them to look at in more detail and feedback. Group agreed.</p>	
<p>5.</p>	<p>Chair and Vice Chair election</p> <p>AH informed the group that the election of Chair and Vice chair comes up every two years in May, as the Delivery Group do not meet in May it was agreed at the last group for the election to be held in the April meeting.</p> <p>CC nominated CMN in advance of the meeting and was seconded by PG. No more nominations were received in advance or at the meeting. Agreed CMN is now chair of the Delivery Group.</p> <p>No nominations were received in advance on the meeting for Vice Chair. CMN would like to nominate PG. PG declined the nominations, as the Mid Argyll AGM is held in June he is not sure he will continue on after that so with this in mind he will not be accepting the nomination.</p> <p>LK would like to nominate NR which was seconded by PG. AH would like to nominate JG which was seconded by IS. The nominations went to a vote with the results being in favour of JG five votes to two. Agreed JG as vice-chair of the Delivery Group</p> <p>AH would like to wish CMN all the best as new chair of the Delivery Group.</p> <p>CMN would like to take this opportunity to thank AH for all her hard work throughout these difficult times and for the volume of work that she undertook</p> <p>CMN stated that when he was approached to be nominated as chair of the Delivery Group he looked at what his role would be. As we are looking at a restructure within the ADP the tenure as chair may be short, however, the support of all partners would be appreciated and along with CM he plans to visit all services in the localities.</p>	
<p>6.</p>	<p>Delivery Plan Summary Guidance</p> <p>CM attended a learning event in Edinburgh along with all other ADP's (bar two) on the 20th of March 2015. The next Delivery Plan is due to the Scottish Government on the 15th of June 2015. The information that came from the Development Day in Inveraray will inform the Delivery Plan. CM would also like to see the Forums being more proactive as they are the eyes and ears of the ADP on the ground. AH asked where the Argyll and Bute ADP stood within the rest of the ADPs? CM answered that the Argyll and Bute ADP is well known within all ADP's, we have a long way to go and are moving in the correct direction. We are ahead on the financial input to the Annual Report which we should thank DC and George Morrison for. There was feedback received from the Scottish Government regarding all the Annual Reports which will be shared with the wider group once it has been to the Executive Group. It has been expressed again by the Scottish Government that they would like to see all other resources identified in the funding report, CM has contacted other ADP's to look at how they achieve this.</p>	

<p>7.</p>	<p>Executive Group</p> <p>ABAT SLA – This was discussed and fed back and is now in place for the next three years. CC has raised concerns about the discussions at the Executive Group, ABAT should not be treated the same as Addaction as they are different services. CC stated that the ABAT are not being funded for their yearly up lift which is now going to cause a cut in services across Argyll and Bute to be able to fund this. CC went on to point out that wages are set at a national level for the ABAT staff and that has to be adhered to, as such funding this is will cause a cut in services. CC also highlighted her concern that the statutory sector does not have a voice on the Executive Group, where, and quite rightly so, the Third Sector do have a voice.</p> <p>CMcN has suggested that he can raise these issues at the Executive Group..</p> <p>CC has also not seen or signed the SLA but stated that the service is still running the same as it was yesterday.</p> <p>Scottish Drugs Forum have undertaken an Independent review of the Statutory service, with the report in the final stages. CC is hoping to have an independent plan from this but will also now need to look at finances to see how this can be achieved. LB would like to see the review used in any scoping exercises and fed in to any process we are going to be completing.</p>	
<p>8.</p>	<p>Resource Group Update</p> <p>The Group met on Friday the 27th of March 2015 to discuss the outstanding funding for the Children and Young Peoples services. CMN and CM will meet with Morag Brown this afternoon for discussion. The hope is that all funding for 2014/15 will be in place by the next Resource Group Meeting on Tuesday 7th of April. All organisations that put in a bid will be informed. This will draw the process to a conclusion and allow the ADP to move forward.</p> <p>Budget setting 2015/16 – DC spoke to the group, the budget is not set at the moment after two meetings it has still not been finalised and the hope is to have this completed at the meeting on the 7th of April.</p> <p>The end of year budget for 2014/15 is set with a £160,000 under spend which George Morrison has managed to negotiate for the under spend to be carried over to the 2015/16 budget.</p>	
<p>9.</p>	<p>Forum Update</p> <p>LB, Helensburgh – The Forum held their AGM in February and agreed to have co chairs of Les Ballam and Mike Tweddle. The Secretary will continue to be Gillian Boyd. There were no takers for the treasurer of the forum so they will look at getting the accounts audited once a year using an external auditor. Another meeting was held to discuss bids put forward to the forum, the woman’s group from HART were funded to 75% and funding was also given to the Helensburgh Service Users Group.</p> <p>IS, Bute – Their next meeting will be their AGM. They have struggled with the change in provider, and what service is now being provided in Bute. Funding bids are also being looked at, the school youth group are looking for funding to help send pupils to the Ocean Youth Trust which had amazing feedback from the last time round, they have also applied to the rotary club for funding so they are waiting to find out the results of that first.</p> <p>PG, Mid Argyll – The forum met last week, unfortunately one of the Service Users had passed away suddenly. They looked at the accounts and decided to fund youth diversionary groups</p>	

	<p>in Ardrishaig and Tarbert. Ardrishaig will be hoping to open two nights a week. Tarbert were previously in the Community Centre and have now found new premises in the Church Hall, Mid Argyll Forum has helped with funding for resources as some of their resources were damaged when in storage.</p> <p>AH, Cowal – The forum met last week, and approved the constitution which will be sent in to the ADP support team. They had a discussion on the Development Day in Inveraray as four members of the forum attended, all had positive feedback and are keen to move forward. There was also a discussion around ROSC and what it would look like on the ground in Cowal, the forum have agreed to keep this item on the agenda for future meetings. The police are also a member of the forum, and at the last meeting the police officer informed them he is moving to a new post but found the forum very helpful and a great learning experience. Kaleidoscope has ceased all operational activity with effect from 30th of March 2015 and has successfully completed a merger with Addaction. The forum currently still have £4,900 in the bank with discussions on how best to utilise this to be held in the future.</p> <p>LK, Kintyre – There is currently no update as the Kintyre forum has not met since the last Delivery Group; the AGM will be held on the 26th of May.</p> <p>JG, Third Sector – The forum had a lot of positive and negative feedback from the Development Day in Inveraray. Comments came from the forum about the disappointment in not looking at partnership working and the barriers which are being faced. The forum felt the last ten minutes of the day were the most constructive.</p> <p>The forum is also looking at how to expand the membership along with what training the Third Sector need or would like to undertake. At the next meeting JG has invited a worker to come along and talk to them about Self Directed Support and also Hepatitis C. They are also going to keep ROSC as a standing item on their agenda. The Third Sector also has a request to have the ADP website kept up to date and for all information to be up to date. The ADP support team will feedback on this.</p> <p>CM, Islay – Next forum meeting will be on the 20th of April, CM will be encouraging attendance at the Delivery Group meeting.</p> <p>Forum Constitutions – This has been previously discussed at all forums and agreed to be endorsed at the last Delivery Group. It was agreed that signed copies could be emailed in to the ADP Office.</p>	
<p>10.</p>	<p>The Future of 'Alternative' Providers in Argyll & Bute</p> <p>The agenda Item was received by Mike Tweddle who would like for the item to be discussed in the group.</p> <p>It was discussed that this should have possibly come from the Third Sector Chair or the Helensburgh Forum. PG added that a feeling amongst some of the providers is that if you are not commissioned by the ADP then you are forgotten about.</p> <p>It was acknowledged within the group the feelings of some providers and for the ADP to recognise their roles within the ADP.</p> <p>PG stated as a member of the Third Sector attending a meeting and asked why they were there at the meeting, just because they were not commissioned by the ADP they are still in partnership. CC added that some meetings would need to have the appropriate provider attend to enable the service to be looked at across Argyll and Bute and not just in one area.</p>	

	<p>PG has also been trying to contact Addaction for sometime now with no response back from them. CMN added that the Delivery Group recognises an issue, one being the service providers and their roles. The key routes also to engage with the ADP is through the Third Sector and their Local Forum Chair.</p> <p>Addaction are to be invited by the forum chairs to attend all forums to help with partnership working.</p> <p>PG stated that a complaint has been in for three months now, with NHS Highland contacting PG to say he will have a response when the complaint investigation is completed, he asked how you can investigate a complaint when know one is being interviewed. CMN wants to move forward, and stated his opinion that it takes more than one organisation to make a partnership dysfunctional, everyone is aware of the on going situation but all partners now need to move forward and have effective working.</p> <p>PG is not anti Addaction but would just like to see a competent service within Argyll and Bute.</p> <p>JG suggested that the ADP encourage Addaction to work in partnership and for this to be reviewed in three months time, its not about figures its communication, engagement and partnership working.</p>	
<p>11.</p>	<p>AOCB</p> <p>AH would like to add that Cowal Forum now has a new email address cowaladf@gmail.com could all contacts please be updated.</p> <p>CC would like the HEAT Targets to be a standing item on the agenda, it is important they are looked at. Last quarter, Argyll and Bute were at 98% which is over target.</p>	
<p>12.</p>	<p>Date of Next Meeting Date of Next Meeting: Monday 8th of June 2015, Boardroom, Aros, Lochgilphead</p>	