



*Working in partnership to prevent, and support recovery from the harmful use of alcohol and drugs.*

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP  
DELIVERY GROUP**

Wednesday 7<sup>th</sup> January 2015  
Boardroom, Aros, Lochgilphead  
10.30 -1.00pm

**PRESENT:**

|                  |  |
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| Agnes Harvey     | Chair of CADF  |
| Craig McNally    | Senior Health Promotion Officer (Addictions)         |
| Carol Muir       | ADP Coordinator, Argyll and Bute ADP                 |
| Elaine Robertson | Chair of OLISMG                                      |
| Les Ballam       | Chair HLSMG  |
| Peter Garrett    | Chair of MASMG                                       |
| Cath Cakebread   | ABAT Manager   |
| David Greenwell  | Lead Professional (Addictions)                       |
| Nona Ruesgon     | Chair KSMG (VC)                                      |
| Jennifer Goff    | Third Sector Chair                                   |
| John Dreghorn    | Project Director (Mental Health Modernisation)       |
| Anne Ndlozi      | Information and performance Officer                  |
| Derek Carr       | Financial Services Manager, Argyll and Bute CHP (VC) |
| Jim Robb         | Argyll and Bute Council (VC)                         |
| John Belton      | Service manager, Criminal Justice                    |

**Apologies:**

|                |                 |
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| Isobel Strong  | Chair of BADF   |
| Alex Purdie    | Fire and Rescue |
| Wendy Brownlee | Education       |
| Lloyd Wells    | Chair of IJSMG  |

**IN ATTENDANCE:**

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| Sarah Marquis | ADP, Administrator |
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| Item | Subject  | Action |
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| 1.   | <p><b>Welcome/Present</b><br/>Agnes Harvey (AH) began by way of introductions and welcomed the group to the meeting. AH would also like to welcome Jennifer Goff who is the newly appointed chair of the third sector.</p>   |        |
| 2.   | <p><b>Apologies</b><br/>As above</p> <p>AH ask the group if anyone had AOCB's that anyone would like to bring up for the end of the meeting. PG would like to start the meeting with a vote of no confidence in the chair.<br/>CC would like to discuss about the behaviour of the group and the confidentiality of some of the items.<br/>NR would like to discuss STRADA, Young Peoples Money, Mediation, ABI's and the one month extension of contracts for existing providers.<br/>ER also raised about Addaction and the care inspectorate, there is concerns that they are not registered.<br/>AH noted all these and started with PG and his vote of no confidence in the chair, as the chair AH feels it would be appropriate for someone else to chair this part of the meeting. JD volunteered and asked PG to inform the group as to why he has no confidence in the chair. PG has a concern that AH was in contact with Addaction 9 months prior to the contract being awarded, she was part of the commissioning group and therefore has a conflict of interest. JR commented that the commissioning process is under scrutiny from other parties and feels that until the outcome is determined consideration of such a vote is premature. PG also stated that he has sent an official complaint letter to the chair of the ADP on the 31<sup>st</sup> of December with no acknowledgment of receipt being</p> |        |

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|    | <p>received. NR feels this is a common process of the chair, receiving information and it being ignored; at the joint meeting NR had asked for information regarding the budget and was pointed in the direction of George Morrison the head of Finance, the emails have not been answered and is not further forward, NR has concerns that the chair is not informing the Executive group about all the complaints being received. CC commented that the ADP has not been functioning for a while now and Argyll and Bute are thought very low of for their poor performance and would like to propose that the group is disbanded and the membership looked at. JD brought the group back to the issue raised around the chair of the Delivery group, the complaint submitted cannot be discussed as the chair of the ADP is not hear to respond and will be acknowledged in due course. JD invited AH to respond. AH indicated that her response would be brief, she confirmed that all of her actions were carried out with integrity and above board and would be happy to participate in any investigations.</p> <p>JD brings the discussion to a conclusion and feels it is not appropriate to have a vote; concerns have been recorded and will be brought to the attention of the Executive Group for them to make a decision on how this goes forward. PG would like to express he strongly objects to this decision as nothing comes back from the Executive Group and there is currently no service in Mid Argyll.</p> <p>CM would also like to now talk about the information from meetings being leaked into the media, information at meetings can be confidential and not for others interpretations to be put on media websites. Once minutes are agreed by the group, they are placed on the ADP website for people to have a look at. NR asked about feeding information back to the local forums, NR feels you can't guarantee confidentiality as information should be shared to keep us open and transparent; the ADP has been dysfunctional for years and this unofficial site is highlighting it to the public and doesn't see anything wrong with this. After some discussion, AH expressed again about the importance of confidentiality of the meetings, there are minutes for people to look at and forum chairs to use as discussion for the forums.</p> |    |
| 3. | <p><b>Commissioning</b></p> <p>CM updated the group, Addaction were awarded the contract and mobilisation period began, there has been a lot of obstacles in the process but they have listened to and made changes where necessary. Pathfinders are in place and working away with service users. They have an issue with finding premises in each locality at the moment but this is being resolved, they were in talks with ECS but that option was not accepted from ECS. The issue with the care commission is being resolved, Addaction have an application in place and are working within there parameters, sites are an issue and this is one of the hold ups. Addaction are registered in Scotland though. The Care Commission have not been in touch with the ADP or the council to raise this issue. CM will contact Addaction for an official statement on this matter. NR has questions about the conditions on the 1 month extension of contracts but will email the Executive Group regarding this matter</p>   | CM |
| 4. | <p><b>Budget</b></p> <p>DC went over the budget line by line, would like recommendation around the slippage to be at the resource group next week and time is running out. ABI is looking at slippage of around 20-30K, CMN will have a better idea of the figure next week and will speak to DC regarding this. Items 16,17 and 20 are still under investigation, hopefully we will have the outcome soon. Slippage will be discussed at the Resource Group next week. DC stated that he has been working along side George Morrison and issues around the ABAT Budget will be answered once all information has been gathered.</p> <p>11.50am, JR and DC leave the meeting.</p>   | DC |
| 5. | <p><b>Previous Minutes</b></p> <p>PG raised that item 9, does not recall this conversation and would like it checked for a point of accuracy, NR seconded this. NR would also like note that item 7 she did not agree on and would like to make comments on this also.</p>  | SM |
| 6. | <p><b>Matters Arising</b></p> <p>NR would like to look at the document produced by Jeremy Scuse, she does not accept this as it appears to be a summary of the original 7 page document which the chair of the ADP said it was not, this is not what was discussed and agreed on. NR will send her comments to the Chair of the ADP.</p> <p>DAIG – will be held on January the 20<sup>th</sup> in the Argyll hotel Inveraray. Invites have gone out with not a large up</p>   |    |

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|            | take at the moment. CMN feels it is important to let the Scottish Government lead the agenda on the day so everyone can learn from this.   |           |
| <b>7.</b>  | <p>AOCB</p> <p>AH went through the list from NR at the start of the meeting and is satisfied all items were answered though out the meeting. NR would like to see a copy of the tender document though; CM will speak to Jackie Connelly.</p> <p>CMN has received an email regarding ABI's and the Scottish Government have committed to keeping this as a target. Currently the ABI is below target.</p> <p>CC would like to ensure all this information goes straight to the Executive Group and the proposal that it be disbanded.</p> <p>CM would also like to inform the group that waiting times target is not being met this month, we are only hitting 70%. AH has requested a report at the next meeting.</p> | <b>CM</b> |
| <b>13.</b> | <p><b>Date of Next Meeting</b></p> <p>Tuesday 17<sup>th</sup> February 2015, 10:30am, Boardroom, Aros</p>  |           |