



Working in partnership to prevent, and support recovery from the harmful use of alcohol and drugs.

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP
DELIVERY GROUP**

Tuesday 18th November 2014
Lorn Room 2, Argyll and Bute Hospital, Lochgilphead
10.30 -1.00pm

PRESENT:

Agnes Harvey	Chair of CADF
Craig McNally	Senior Health Promotion Officer (Addictions) (VC)
Carol Muir	ADP Coordinator, Argyll and Bute ADP
Elaine Robertson	Chair of OLISMG
Les Ballam	Co-Chair HLSMG (VC)
Peter Garrett	Chair of MASMG
Cath Cakebread	ABAT Manager
David Greenwell	Lead Professional (Addictions) (VC)
Liz Kennedy	Vice Chair KSMG (VC)
Mark Wilson	Scottish Police Local Authority Liaison Officer, Argyll and Bute Council
John Mungall	Third Sector Chair
John Dreghorn	Project Director (Mental Health Modernisation)
Lloyd Wells	Chair of IJSMG
Cathcart Ironside	Scottish Fire and Rescue

Apologies:

Isobel Strong	Chair of BADF
Derek Carr	Financial Services Manager, Argyll and Bute CHP
Jim Robb	Argyll and Bute Council
Alex Purdie	Fire and Rescue
John Belton	Children & Families
Wendy Brownlee	Education

IN ATTENDANCE:

Sarah Marquis	ADP, Administrator
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Item	Subject	Action
1.	Welcome/Present Agnes Harvey (AH) began by way of introductions and welcomed the group to the meeting.	
2.	Apologies As above	
3.	Previous Minutes The minutes were agreed and accepted as an accurate record.	
4.	Matters Arising GOPR – CC updated the group on the progress of the GOPR. There was no comments back from the ADP Members so it was taken to the CPC members for comment. The paper will be realised early February 2015. Sexual Health/ADP - CM and CMn are to meet with Laura Stevenson from Sexual Health to invite Laura to attend the next meeting. This has been deferred to the January meeting. CC stated that there harm reduction nurse Kirsteen Menzies also has a diploma in Sexual Health and would like to be involved. AH suggested that she would also be welcome to come to the January meeting.	CM

	<p>ABI- CMn met with DC to discuss ABI's. There will be some slippage, and CMn is looking at ways of increasing ABI's. CMn will confirm review the figures and confirm the amount of the slippage in time for the Resource Group meeting on 2nd Dec</p> <p>STRADA – CM updated the group, STRADA were commissioned to undertake a training needs analysis for the ADP. STARDA have put together a paper which will appear at the resource group on the 2nd of December 2014 for discussion. The group expressed continued concerns about the timeline and anticipate the Resource Group addressing this at their next meeting.</p> <p>Co-ordination Recruitment – It was confirmed that CM has been appointed the permanent position of the ADP Coordinator and participants wished Carol well in the post.</p> <p>DAIG - The Drug and Alcohol Improvement game has been set for the 20th of January 2015 and will be held in the Argyll Hotel, Inveraray with a follow on half day. There is a maximum of 50 people to attend.</p>	<p>CMn</p> <p>CM</p> <p>CM</p>
<p>5.</p>	<p>Executive Group</p> <p>A) Commissioning Update – Argyll and Bute council on behalf of the ADP set a tendering process in February 2014. ADDACTION were awarded the tender and are currently in the transition process with the contract beginning on the 1st of January 2015. It was confirmed that TUPE applies and also that all service providers have been sent information to be passed on to service users about the decision. It has been requested by the members of the group to be sent a copy of the Service Specification for information. They would also like to see a copy of the Tender submission sent in by ADDACTON. It was stated that this would need to be clarified by the council's procurement team if this can be released as a public document. Mid Argyll and Kintyre expressed concerns around the transition period and the lack of communication from ADDACTION. Cowal had a positive meeting with them and has no concerns with the transition arrangements being put in place.</p> <p>B) ABAT SLA – The paper has been deferred to the December meeting.</p> <p>C) Mediation and Facilitation – Stage one of the mediation has been completed, and a number on partners met with Jeremy Scuse. A report was sent to the executive group and after a lengthy discussion it was agreed for the report to be refined and for Jeremy and Carol to work together on arranging a development day. Some members expressed that they were concerned about the reports findings as Jeremy hadn't spoke to everyone. It was understood that Jeremy did not need to speak to everyone as it appeared to be between two service providers and ABAT so not all partners needed to be contacted.</p>	<p>CM</p> <p>CM</p>
<p>6.</p>	<p>Resource Group</p> <p>A) Children and Young Peoples Funding – The process is currently on hold due to two complaints being received and it now being an ongoing investigation. It was acknowledged by members that some services are on hold due to this investigation.</p>	
<p>7.</p>	<p>13/14 Budget Slippage</p> <p>It is anticipated that there will be slippage in the budget this year although the amount is yet to be clarified. The Chair confirmed that it was anticipated that the allocation of this would be influenced by the high, medium and low priorities already identified within the Delivery Plan and asked if people had any particular comments or contribution to make to this. No comments were made and the Resource Group will look at this issue on the 2nd Dec.</p> <p>LK raised a question about ABAT core funding in the budget and asked why this is top sliced. The Chair explained that there is no top-slicing of the budget. However in constructing the annual budget the ADP is required to look at what on-going commitments apply. For example, the award of the new Addaction contract will mean that for the next three years the required sum of funds will be allocated from the budget. The ADP has a range of commitments to deliver services in line with the strategy and delivery plan. The budget is allocated on that basis and work is undertaken within the resource group, the delivery group then to the executive group to reach an approved budget.</p>	<p>CM</p>
<p>8.</p>	<p>Review of Constitution for Local Forums</p> <p>There was a review of the constitutions for the local forums, the current forms were all the same template but some stated different information and it was felt all constitutions should be consistent. The Reviewed constitution has been sent to each forum for discussion with comments to be sent back. Six of the forums have reviewed this, made comments and have sent back in, Kintyre will meet on the 5th of December where this will be on the agenda for discussion. Once all comments are back, the sub group will meet again to make changes and</p>	<p>NR</p>

	send back to the forums for them to adopt as the forum constitution.	CM
9.	<p>Forum Updates</p> <p>Cowal – Held their AGM last week and AH was re-appointed forum chair, she anticipated that this would be her last year as chair of the Cowal Forum. Vice chair is Alistair McKinnon with secretarial support from the ABAT team. They had an update on the commissioning and discussed the constitution members were generally happy with the proposals. Kaleidoscope, with funding support from Cowal Forum, are running the local event “Keep Calm it’s Christmas” which was a success last year so have decide to run with it again.</p> <p>Helensburgh – discussed the constitution and feedback has been sent in. They had feedback from HART and Route 81 regarding the SMART recovery which was positive. Mike Tweedle has also sent in his resignation as co-chair of the forum.</p> <p>Islay – Hold a joint meeting with Health and Wellbeing. Lloyd Wells has been nominated as the new chair of the Islay forum and Vice Chair is Petra. The group has a good mix of people at the moment with lots going on. Constitution was also discussed with feedback being sent in.</p> <p>Kintyre – Meeting will be held on the 5th of December</p> <p>Oban – No meeting since last delivery group, Constitution has been sent to members for comment.</p> <p>Mid Argyll - Alcohol Free events. The Mid-Argyll Triathlon was supported by providing an alcohol free drink to every competitor. It was agreed that alcohol free mulled wine would be provided for both the Adrishaig and Lochgilphead Christmas Lights “switch on” events on 5th and 6th December respectively. Financial support for a diversionary project for 9 – 16yr old boys would be provided by sponsoring 8 weekly free swimming sessions at the Mid-Argyll Community Pool organised and run by the Mid-Argyll Youth Development Service. The funding difficulties surrounding Barmaddy Farm (run by Galgael) as a resource for respite and short term rehab facilities for clients from the whole of Argyll and Bute were discussed and progress seems now to be being made with Addaction wanting to include Barmaddy in their service provision plans from January 2015. Galgael are also making arrangements for the facility to become a separate entity from the main charity by applying for SCIO status. It was agreed that in the short term, as Barmaddy was now effectively without funds, the Mid-Argyll Forum would fund the purchase of a delivery of diesel fuel for the generator which provides power for the site. The Forum still has a reasonable sum of money available for expenditure in relevant areas during the second half of the financial year.</p>	
10.	<p>Chronologies</p> <p>CMN and LW explained to the group about chronologies, these are a list of significant events in a child’s life which are recorded by a number of different agencies, gathered in by the team lead and put in to chronologies. CMN is working with the child protection team and there will be training available for this. Dates will be sent out when available.</p>	CMN
11.	<p>SMART Recovery</p> <p>CMN met with the Helensburgh forum on the 10th of October to look at the SMART recovery programme. SMART Recovery are keen to have an Argyll and Bute wide agreement with the ADP to use the programme and this would include training all staff. They are currently connected to 14 ADP’s. AH raised that as the commissioning has just been completed it might be a better idea to have a discussion with ADDACTION first.</p>	CM
12.	<p>AOCB</p> <p>CC gave update from Child Protection Committee (CPC)</p> <p>Important that there are clear links between ADP and CPC. CC willing to be one link and provide summary from CPC meetings. Will discuss at Exec meeting if Child Protection Coordinator who returns from secondment in March should be member of ADP.</p> <p>CPC quarterly management report has one performance measure linked to substance misuse “reduce by 5% number of children on CP register as a result of parental substance misuse”. CPC shared CC concerns that this was not necessarily a positive measurement if reduction is due to failure to report. CPC asked that ADP re-examine and suggest more relevant measure. Discussion re where this measurement arose. CC and CM asked to look at</p>	CM

	<p>this again.</p> <p>Summary of main CPC agenda items from CPC meeting 13th Nov.</p> <p>CPC noted dramatic drop in CP registrations. Positive if this is due to the GIRFEC process supporting children earlier and preventing need for registration CPC keen to commission research to explore this further</p> <p>Rotherham report recommendations re child sexual exploitation (CSE) discussed. Argyll and Bute's Children will set up a thematic group re vulnerable children and young people and will benchmark what is happening in Argyll and Bute and plan way forward. ADP acknowledged that alcohol and drug use often plays major role in the sexual exploitation of young people.</p> <p>Female genital mutilation(FGM) also noted. No known cases yet in Argyll and Bute</p>	
<p>13.</p>	<p>Date of Next Meeting Joint DG/EG meeting Monday 8th December 2014, 10.30am, Board room, Aros, Lochgilphead</p>	