



*Working in partnership to prevent, and support recovery from  
the harmful use of alcohol and drugs.*

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP  
RESOURCE GROUP**

Tuesday 2<sup>nd</sup> June 2015

Lorn Room 2, Argyll and Bute Hospital, Lochgilphead  
10.30am – 13.00pm

**PRESENT:**

Craig McNally	Senior Health Improvement Officer (Addictions)
Carol Muir	Coordinator, Argyll and Bute ADP (VC)
Elaine Robertson	Chair of OLI Forum
Anne Ndlozi	Information, Research and Performance Officer, Argyll and Bute ADP
Cath Cakebread	ABAT Manager
Wendy Brownlie	Education rep
Martin Turnbull	Youth Services rep
Nona Ruesgen	Chair of Kintyre Forum (VC)
Lana Stewart	Local Authority Liaison Officer, Police Scotland

**Apologies:**

John Dreghorn	Project Director (Mental Health Modernisation)
Derek Carr	Finance
Jen Goff	Third Sector Chair

**IN ATTENDANCE:**

Sarah Marquis	ADP Admin
---------------	-----------

Item	Subject	Action
1.	<p><b>Welcome/Present</b> Craig McNally (CMN) welcomed everyone to the meeting.</p> <p><b>Apologies</b> As above</p>	
2.	<p><b>Previous Minutes</b> The previous minutes were agreed as an accurate record.</p> <p><b>Matters Arising</b></p> <p>ABI's – CMN, NR, CM and CC met to discuss the delivery of ABI's. The target for this year is 1029 and has been split in to each locality. Reports will be sent to the delivery group on a quarterly basis.</p> <p>Children and young people – Oban Forum sent round a questionnaire to all partners for information on which youth services they deliver. It is to be discussed at the next forum meeting on Friday 5<sup>th</sup> of June and then sent to the Resource group for further discussion.</p> <p>WB updated the Resource Group on the Education Bid, all information has been received from Hear 4 you and HART to cover Helensburgh area, Dunoon are still in discussion as to</p>	

who will carry the work out, Homestart has sent in all information for Rothesay, Dochas for Lochgilphead has been received, MADS will cover Tarbert and have sent in all information, Campbeltown will be covered by KADAS, no information has been received as of yet, Islay will also be covered by a Dochas worker. Tobermory currently has workers through rape crisis and Tessa, still waiting on information, Oban to be covered by OASIS, some information has been received, still waiting on some document, Tiree has two youth workers who are interested in delivering the service but feel they don't have enough training around drugs, they are willing to undertake all necessary training. CM added there has been other request from training in Tiree so we could look at having the training completed in Tiree first. WB added that once due diligence is complete, partners are being encouraged to make contact with the Schools to move forward. A complaint has been issued due to the nature of the service payment. The organisation that raised the complaint is looking for the money in a lump sum, however the money will be paid on a monthly basis once the work is complete. CMN added that the ADP will be giving the money to education for them to distribute and they need to manage their budget and see monthly invoices.

NR enters on VC at 11.20am

NR asks for a quick update on the partners working for the schools, CM went over them again and CMN explains the partner's will be asked to send in monthly invoices to WB once the work has been completed. NR raised concerns that the bid had been changed and it was brought up at the Third Sector meeting by Peter Garrett that some questions were to be answered. WB explained that due diligence was to be completed. .

The other 3 areas to receive funding are Dunoon, Campbeltown and Oban. The Chairs of the area executive groups have still to be back in contact regarding Dunoon and Campbeltown, Louise Lawson from Oban has identified OASIS to undertake this work.

CC and some other members of the group have concerns around the governance of this process, it was brought to CC attention that one chair had been told who the preferred provider would be without consulting the group, it felt the process is wrong, CC would not like to be associated with this as it is not transparent. CMN added that the three areas will be funded for six months at five thousand each, after the six months they could be funded for a further six months if the project is effective. The services being funded are what dependant on what is available in the area. NR added she would like to see it go with the locality plans, some areas are more established than others but it would still identify gaps in each local area. CC would like Oban to go through the same process as Dunoon and Campbeltown to ensure the group was all consulted, three key questions were established:

- How was the gap identified?,
- What was the process for identifying the preferred provider?
- How does this link to the locality plan?

Equality and transparency should have been in the process. The group agrees the process has some lessons to be learnt and we need to be moving towards commissioning for this.

CM spoke to the group about the Big Day out event in Inveraray on the 23<sup>rd</sup> of July, this is an opportunity for the ADP to do some action research with young people and youth workers from across Argyll and Bute and CM will work alongside MT on this. NR added that the Marina Bernard report was completed and nothing was done with it, we don't have the capacity to complete something else, CMN agree we could use this as a starting point and ask for external provider to identify the key points and whether or not they are still relevant.

3.	<p><b>Review of Existing Funding Process</b></p> <p>This was covered in the last item, and the group agreed the need to move towards commissioning of Children and Young Peoples services.</p> <p>CM added that Innovation monies will now be used for the Independent chair which was requested at the Development day in March, a small discussion took place about the history of the Independent chair idea and a more detail spend will be presented to the Executive Group on the 2<sup>nd</sup> of July. ER asked for an update on the service user involvement, CM answered the service specification is now with the council and services will be invited to tender.</p> <p>Yennie Van Oostende has agreed to do some bespoke training for the ADP and we are working on a training calendar</p>	CM/S M
4.	<p><b>Delivery Plan</b></p> <p>The current Delivery Plan is under sixteen headings, a sub group has met and narrowed it down to six using the feedback from the Development Day, Annual Report feedback and information from the day CM attended in Edinburgh. One idea is to have a leaner more manageable delivery plan with links to partners who feed in to us. The Delivery Plan is to be with the Scottish Government by the 15<sup>th</sup> of June. CM asked for volunteers to help strip back the Delivery plan. Due to people's capacity it was agreed for CM to complete this and send round for peoples comments. It will be presented as a skeleton Delivery Plan with information being added to it throughout the year.</p> <p>ROSC training will be delivered to help us work with the quality framework and embed in to the ADP. CM has spoken to two potential trainers; SDF who are willing to do the training for free and all we would cover is the cost of travel and venue, also Mark Bitel who would be £600 per day plus travel, accommodation and venue hire. The Group agreed CM should ask SDF to undertake the training.</p>	CM  SM
5.	<p><b>AOCB</b></p> <p>CMN went over the ABI's meeting as NR was not present at the beginning of the meeting.</p>	
6.	<p><b>Date of Next Meeting</b></p> <p>Monday 6<sup>th</sup> of July, Boardroom, Aros, Lochgilphead.</p>	