



Working in partnership to prevent, and support recovery from the harmful use of alcohol and drugs.

**ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP
RESOURCE GROUP**

Tuesday 7th of April 2015
J07, Mid Argyll Hospital, Lochgilphead
10.30am – 13.00pm

PRESENT:

Morag Brown	Business Improvement Manager, Community Services, Argyll and Bute Council
Craig McNally	Senior Health Improvement Officer (Addictions)
Jen Goff	Third Sector Chair
Carol Muir	Coordinator, Argyll and Bute ADP (Teleconference)
Elaine Robertson	Chair of OLI Forum
Anne Ndlozi	Information, Research and Performance Officer, Argyll and Bute ADP
Cath Cakebread	ABAT Manager
Wendy Brownlie	Education rep
Martin Turnbull	Youth Services rep (VC)
Nona Ruesgen	Chair of Kintyre Forum (VC)

Apologies:

John Dreghorn	Project Director (Mental Health Modernisation)
Lana Stewart	Local Authority Liaison Officer, Police Scotland
Derek Carr	Finance

IN ATTENDANCE:

Sarah Marquis	ADP Admin
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Item	Subject	Action
1.	<p>Welcome/Present Morag Brown (MB) welcomed everyone to the meeting.</p> <p>Apologies As above</p>	
2.	<p>Previous Minutes The previous minutes were agreed as an accurate record.</p> <p>Matters Arising Leisure Protocol – MB requested that CM to follow up.</p> <p>ABI's – NR asked about the decision to fund the ABI's if this had been looked at in localities and fed back at a locality level. CMN answered that this has never been asked for; MB added that this is a priority from the Scottish Government and if NR had any further questions could they be emailed to CMN. CMN also added that this is a HEAT target which other ADP's have in there core funding as this is a national priority. It was agreed for CMN, NR and CM to meet and discuss further ways to help support ABI's.</p>	<p>CM</p> <p>CMN, NR and CM</p>

<p>3.</p>	<p>Children and Young People funding update</p> <p>On Friday the 27th of March the chairs of Area Executive Groups for Argyll and Bute's Children Mark Lines Locality Manager Bute and Cowal Children and Families, Brian Reid Locality Manager MAKI Children and Families, Douglas Morgan DHT Hermitage Academy met along with three members of the Resource Group Martin Turnbull, Craig McNally and Peter Garrett (representing Third Sector) to evaluate the four successful bids for the Children and Young People's funding. Unfortunately Louise Lawson DHT Oban High School, was unable to connect in to the meeting so MB met with LL on the 31st of March for discussion. The group agreed to fund the four projects once due diligence is completed and to have more information from one of the projects. The other task for the group was to look at gaps in the service and identify services to fill these. Helensburgh were satisfied that the Argyll and Bute wide project and the local project would cover that area and no further funding would be needed. Mid Argyll were also satisfied with the funding in that area. Bute also satisfied with the funding and has enough provision in that area. Cowal and Kintyre both would like to take this to there executive groups and have discussion about possible services to fund in their areas. Oban have identified a service which they think could help with the gap and service delivery, this service will be contacted to submit a proposal to the ADP. CM added that the letters to all the applicant went out on Thursday. CC asked about more information regarding the Chairs information on how to fill the gaps in each area, what are they basing their decisions on? MB answered that they have knowledge of what is being funded and what is needed in that area along with their Executive Groups and the integrated children service plan all the information should be available.</p>	
<p>4.</p>	<p>Continuation of Budget setting for 2015/16</p> <p>At the last meeting the core funding was agreed</p> <p>ADP support £120,000 ABAT £760,000 Addaction £88,200 ABI's £74,000</p> <p>Training was set aside at £40,000, this would include the training needs analysis or could this be done with the questionnaire which was put together in 2012 with some amendments. NR added that the third sector has had no training in 3 years, NHS was offered for the third sector to gain access to but this was never followed through. Each Third Sector will have different needs; CM is to work with the Third Sector to have a base line on what their needs are. CC commented that it is every employer's responsibility to train their staff and not just for the ADP to organise. JG is working on a base line with the Third Sector and will liaise with CM on this.</p> <p>MT added survey monkey could be a good way to ask people what their training needs are. Partnership Development day to be increased to £3,000, more days to pull people to a central location will be needed this year.</p> <p>Third Sector Travel to stay the same at £3,000 Website £600 Forum Support money is £21,500 to be split with the seven forums and £500 for the Third Sector forum. NR feels that the money goes to the same people in the locality. CM would</p>	

	<p>like to see the forums being more proactive for the money. The local forums are the eyes and ears on the ground and with the money they would be raising awareness in their localities and feeding back the information to go on to the ADP website. To promote prevention and also have a local plan which fits in with the ADP Strategy. ER would like to see some flexibility with this as some of their groups who apply for money and very useful. CM to follow up with forums.</p> <p>Service User Engagement is at £40,000 as the paper presented by CM. CM is working with Jackie Connelly in the council to put a service specification together which will be at the meeting on the 5th of May. If anyone attending this next meeting wishes to tender for this please could interest be expressed the week beginning the 27th of April.</p> <p>CC would like to raise about the decision at the Executive group to not fund ABAT for the 1% uplift. ABAT and Addaction are not the same as ABAT staff wages are set at national level and must be met, if there is no increase it means a cut in services for ABAT for wages to be met. It is felt as there is not a voice for ABAT on the Executive Group, they were wrongly informed. CMN has suggested CC put a paper to the Executive Group to highlight this.</p> <p>NR leaves the meeting at 12.10pm and would like to see more on the elderly population.</p> <p>Children and young people prevention to be set at £35,000, a working group will meet to develop proposals and spending plan.</p> <p>Communications to be set aside at £5,000 this is to help with leaflets, posters ect with guidance from the Argyll and Bute Council's communications team or the NHS communications team.</p> <p>Innovation money at £20,000 to set up a dragons den style event, this should be made clear as a one off amount of funding and should be on something that is not already existing in that area.</p> <p>ROSC funding at £35,000, working group will be established to look at spending funds for this which could include, recovery cafes and look at how other ADP's are including ROSC.</p>	
5.	<p>Consultation of Draft Budget The draft budget will be presented to the Delivery Group Meeting on the 12th of May and then to the Executive Group on the 19th of May.</p>	
6.	<p>Delivery Plan To be discussed at the meeting on the 5th of May.</p>	
7.	<p>Election of Chair MB is standing down as chair, MT, ER and WB would like to rule themselves out due to other work commitments. CC feels it would not be appropriate as she is involved in the budget monies. CMN agreed to be chair in the Interim period.</p>	
8.	<p>AOCB None</p>	
9.	<p>Date of Next Meeting Tuesday 5th May, 10.30am, Boardroom, Aros, Lochgilphead.</p>	

